



## INTRA-AFRICA Academic Mobility Scheme LEARNING AGREEMENT – credit-seeking mobility

Planned period of mobility: from (month/year)..... to (month/year).....

<b>Student</b>	Last name(s)	First name(s)	Date of birth	Nationality	Sex [M/F]	Study cycle	Field of education
<b>Home Institution</b>	Name	Faculty/Department	Address		Country	Contact person name/email/phone	
<b>Host Institution</b>	Name	Faculty/Department	Address		Country	Contact person name/email/phone	

### To be filled in and signed before the mobility

<i>Details of the Study Programme at the Host Institution</i>			
	Component code (if any)	Component title at the Host Institution (as indicated in the course catalogue <sup>iii</sup> )	Semester [e.g. autumn/spring term]
<b>Table A<sup>i</sup> Before the mobility</b>			
			Total: ...

<i>Recognition at the Home Institution</i>			
	Component code (if any)	Component title at the Home Institution (as indicated in the course catalogue)	Semester [e.g. autumn/spring term]
<b>Table B Before the mobility</b>			
			Total: ...

Provisions applying if the student does not complete successfully some educational components:

<i>Commitment</i>					
By signing this document, the student, the Home Institution and the Host Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties.					
<ul style="list-style-type: none"> <li>• The Host Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student.</li> <li>• The Home Institution commits to recognise all the credits or equivalent units gained at the Host Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.</li> </ul>					
The student and the Receiving Institution will communicate to the Home Institution any problem or change regarding the study programme, responsible persons and/or study period.					
Commitment	Name	Email	Position	Date	Signature <sup>iv</sup>
Student			Student		
Responsible person at the Home Institution <sup>v</sup>					
Responsible person at the Host Institution <sup>vi</sup>					



## INTRA-AFRICA Academic Mobility Scheme LEARNING AGREEMENT credit-seeking mobility - amendment<sup>vii</sup>

**To be filled in and approved during the mobility in case of changes**

<b>Exceptional changes to Table A</b>						
(to be approved by e-mail or signature by the student, the responsible person in the Home Institution and the responsible person in the Host Institution)						
	Component code (if any)	Component title at the Host Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change	Number of credits (or equivalent)
<b>Table A2 During the mobility</b>			<input checked="" type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input checked="" type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>		

<b>Exceptional changes to Table B (if applicable)</b>					
(to be approved by e-mail or signature by the student and the responsible person in the Home Institution)					
	Component code (if any)	Component title at the Home Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Number of credits (or equivalent)
<b>Table B2 During the mobility</b>			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	

<b>Approval</b>	Name	Position	Date	Signature
Student		<i>Student</i>		
Responsible person at the Home Institution <sup>v</sup>				
Responsible person at the Host Institution <sup>vi</sup>				

<sup>i</sup> Additional rows and columns can be added as needed in all tables.

<sup>ii</sup> An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

<sup>iii</sup> **Course catalogue:** up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources.

<sup>iv</sup> All parties must sign the Learning Agreement before the start of the mobility. It is not compulsory to circulate papers with original signatures; scanned copies of signatures or digital signatures may be accepted, depending on the national legislation or institutional regulations.

<sup>v</sup> The responsible person at the Home Institution is an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body.

<sup>vi</sup> The responsible person at the Host Institution is an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed.

<sup>vii</sup> All changes should be indicated in Tables A2 and B2, while Tables A and B ("before the mobility") should not be modified. All Tables (A, B, A2 and B2) should be kept together in all communications. Changes to the study programme abroad should be approved by all parties.